

**CUSTOMER  
RELATIONS :**

**Bowman Distribution:** Promoted and improved relationships with clients. Maintained and organized a stock of inventory, to assist in a preventative maintenance program, on heavy machinery, for several manufacturers in Western Massachusetts.

**PLANNING/  
ORGANIZATION :**

Established effective priorities and empowered co-workers toward achieving their goals. Initiated a training program to insure compliance with company policies. Computer literate, self starter, and facilitator.

**EDUCATION :**

*Cambridge College*

**Master of Education** May 1995

**Real Estate Principles and Practices** (Springfield Tech. Community College). 1984

**Real Estate Success Series** (Greater Springfield Board of Realtors). 1985

**Appraising the single family residence** (Western New England College). 1986

**Appraising the single family residence- a case study** - Bently College). 1986

**PERSONAL :**

Married with two daughters. I am in good health. I am a sports enthusiast and enjoy challenges. Student Advisory Council at Cambridge College. Alumni Coordinator Springfield Campus May 1995 till June 1998  
Coached little league football.

**REFERENCES :**

Available upon request.