

# Kerry DeLuca

265 Slater Street ♦ Attleboro, Massachusetts ♦ 02703

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## Summary of Qualifications

Professional experience includes the following areas:

- Analyzing real estate values for various financial institutions
- Ability to work independently and as part of a larger team
- Ability to define problems, analyze data, establish facts and draw valid conclusions
- Reconciliation of medium to large volume accounts with little or no assistance
- Computer Literate: Microsoft Word, Excel, Outlook, Internet, ACI and Appraise-It

## Professional Experience

01/08-present	Forsythe Appraisals LLC.	Providence RI
9/06-5/07	EIM Appraisal Services	Framingham MA
6/02-8/04	Arrow Appraisal Services	N Attleboro MA
08/03-present	Self-Employed	

Certified Real Estate Appraiser/FHA approved/MA and RI

- Provide accurate and timely appraisals to various mortgage companies
- Single family, Multi family, Condominium and Review appraisals
- Property research, title research, field work and peer training

10/05-9/06	Benefit Management Inc.	N Attleboro MA
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Defined Contributions Plan Assistant

- 401K payroll processing
- Resolve issues with internal co-workers and external clients
- Election form data entry
- Data and Census information extracts and imports
- Daily reconciliation of deposits, distributions, fees and contributions

9/95-5/02	Boston Financial Data Services	Quincy MA
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Defined Contribution Services Senior Specialist

- Train associates with Control Department procedures
- Resolve complex processing and reconciliation issues in a timely manner
- Provide monthly reports to upper management regarding monetary adjustments made by the department
- Attend meetings with other departments to resolve issues and tighten procedures

Control Accounting Specialist I, II and Service Specialist

- Responsible for the reconciliation of various mutual fund companies Demand Deposit Accounts within established time guidelines
- Commission Accounting
- Provide training and guidance for less experienced personnel
- Interact with internal departments, custodian banks and mutual fund clients to exchange information and resolve complex problems

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
DEPARTMENT OF BUSINESS REGULATION  
DIVISION OF COMMERCIAL LICENSING AND RACING AND ATHLETICS  
REAL ESTATE APPRAISERS SECTION  
JOHN O. PASTORE CENTER, BLDG. 69-1  
1511 PONTIAC AVENUE  
CRANSTON, RI 02920-0942



**CERTIFIED RESIDENTIAL APPRAISER**

Certification No. 101278R

This Certification Expires on 07/30/2010

*In accordance with Title V, Chapter 20.7 of the General Laws of Rhode Island relating to Real Estate Appraisers Pursuant to vested authority and having received full payment of the required fee, the Director of the Department of Business Regulation has licensed/certified*

**KERRY J. DELUCA**

*The person named herein may engage in the business of appraisal practice, provided he shall in all respects conform to the Provisions of Title V, Chapter 20.7 of the General Laws of Rhode Island 1987, as amended, and the rules and regulations issued under authority thereof, beginning 09/05/2008 and ending 07/30/2010 unless this license is suspended, revoked or voluntarily returned to the Department during this period*

Chairman, Real Estate Appraisers Board

Director of Business Regulation

	<b>Commonwealth of MA</b> Div. of Professional Licensure
	License No. <b>71059</b> Serial No. <b>103082</b> Expiration Date <b>May 24, 2009</b>
<b>KERRY J. DELUCA</b> 265 SLATER ST ATTLEBORO, MA 02703 Cert. Residential Appraiser	

**IMPORTANT INFORMATION**

If this license is lost or destroyed, notify the Mass. Div. of Professional Licensure of Real Estate Appraisers, 239 Causeway Street, Boston, MA 02114  
If name or address shown hereon is changed, notify the Board of correct name or address to insure proper mailing of next Renewal Application. Always refer to your license number.  
License is subject to the provisions of the General Laws as amended. It is a personal privilege, and must not be loaned or assigned to any other person. Keep this license on your person or posted as required by law.

Signature