

Michael E. Williams

30 Bowker Street, Norwell, MA 02061

Summary of Qualifications:

Real estate broker since 1982. Real estate appraiser since 1991.

Management, supervisory, administrative, and training experience.

Friendly, professional and positive attitude. Top communication and customer service skills.

Over 25 years in building and securing customer relationships in the real estate business including business ownership.

Educational Experience:

1982-1991 UNIVERSITY OF MASSACHUSETTS *Boston, MA*
Bachelor of Science Degree: Business Management/Marketing

1980-1982 BUNKER HILL COMMUNITY COLLEGE *Boston, MA*
Associate in Science Degree: Business Management

Affiliations: Certified Residential Member of the Massachusetts Board of Real Estate Appraisers.
Principal Realtor Member Plymouth and South Shore Association of Realtors, Inc.
Broker and Appraiser Member of MLS Property Information Network, Inc.

Licenses: Massachusetts Certified Residential Real Estate Appraiser #3992 Ma.
Massachusetts Licensed Real Estate Broker #126055.

Computer Skills/Experience:

Software: Microsoft Windows XP, Windows 2000, 98, Microsoft Office 2000-2007 Professional: MSWord
Strong Internet and e-mail experience, ACI Appraisal Software

Hardware: IBM Compatibles

Professional Business Experience:

1998-Current Real Service Appraisal Company *Middleton and Norwell, MA*
President/Owner/Manager/Appraiser
Own and manage real estate appraisal business.
Massachusetts Certified Residential Real Estate Appraiser #3992 MA
Daily management, marketing, sales, and appraisals.
Completed thousands of residential appraisals throughout Eastern Massachusetts including all types of residential properties.
Extensive experience appraising 2-4 families in urban locations as well as affordable housing, new construction and renovation projects.
HUD/FHA approved appraiser since 1995.
Condominium conversions, estates, divorce, and review appraisals.
Involved in all phases of management including training of staff, implementation of review, and quality control procedures as well as client communication, and development.

1991-1997 Metro Boston Appraisal Company *Cambridge, MA*
Residential Appraiser

1982-1991 C. Butts Realtors *Boston, MA*
Real Estate Broker

Veteran U.S. Air Force